

TIMELINE FOR COMPLETING EARLY FIRST GRADE ENTRANCE PROCEDURE

NOMINATION: August/September

OBSERVATION: September/October

TESTING: October

DECISION: October/November (Students selected should begin first grade participation at the beginning of the second quarter.)

After reviewing the recommendation of the School Instructional Team, the principal will inform the parent of one of the following decisions:

- The child is recommended to remain in kindergarten with appropriate experiences;
or
- The child is recommended to have both kindergarten and appropriate first grade experience; **or**
- The child is recommended for placement in first grade. (Sample letter is attached.)
(Attachment V)

Exceptions to this timeline for students who enter school after the first quarter or who begin to demonstrate exceptional performance later in the year must be approved by the Regional Executive Director. All appeals must be sent to the Regional Executive Director.